

Evidence Checklist

Proof of Identity: 2 forms required for claimant and partner eg.-

Birth/Marriage Certificates
Recent Household Bills
National Insurance Card
Current Passport
Current Driving Licence

Proof of National Insurance Number

Proof of Earnings for claimant and partner

5 recent consecutive weekly, 3 fortnightly payslips or
2 consecutive monthly payslips or
Stamped Employers Certificate

Self-Employed

Profit and Loss Accounts or
Self-Employed Earnings Form

Proof of State Benefits

Letter of Award confirming start date of benefit at your current address

Proof of Savings, Capital and Investments

Last 2 months Bank/Building Society statements
ISAs
Property/Land
Stocks and Shares
National Savings Certificates
Premium Bonds

Other Income

Retirement Pension
Superannuation/Works Pension – 2 monthly statements required
Tax Credits- full award letter
Student Award Notice

Proof of Rent and Tenancy details

Tenancy Agreement, letter from landlord