



BEST PRACTICE

Seek products that display the British Standard Kitemark or BEAB Approved mark (which shows that the product has been assessed by an independent body).

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Portable Appliance Testing should be carried out on all electrical appliances by a competent person and records of inspections maintained.

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Check visually the safety of appliances at changeover –

- Is the wire and plug in good condition?
- Are safety covers still in place?
- Are there any loose parts or missing screws?
- Is there any sign of burning?
- Is the appliance still in a good general condition?

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Provide copies of manufacturer's instructions so that guests can refer to them as required.

Generally:

- access to live, hot or moving parts must not be possible without the use of a tool

- cable should be of the double insulated type, with no basic insulation exposed

- wiring should not be damaged in any way

- cord grips on appliances must be effective

- all guards should be in place and effective

If you need to change a plug, lead or other connection, have it checked by an electrician. Incorrect wiring may cause electrocution or fire.

Plugs and sockets

The Plugs and Sockets etc. (Safety) Regulations 1994 require all electrical appliances to be correctly fitted with an approved plug. All plugs should carry the name and reference number of the approved

Employing Staff

If you employ a cleaner or a gardener directly you may have extra obligations as an employer including under Health and Safety at Work legislation such as carrying out the risk assessment, training employees and maintaining equipment. If you have any queries, please contact Environmental Health to discuss.

MUST

REGULATORY SERVICES

Telephone 01546 605519

Email envhealth@argyll-bute.gov.uk
tradingstandards@argyll-bute.gov.uk

Bute and Cowal

22 Hill Street, Dunoon, PA23 7AP

Eaglesham House, Mount Pleasant Road, Rothesay, Isle of Bute, PA20 9HQ

Helensburgh and Lomond

Blairvadach, Shandon, Helensburgh, G84 8ND

Mid Argyll, Kintyre and Islands

Area Office, Manse Brae, Lochgilphead, PA31 8QU

Oban, Lorn and the Isles

Municipal Buildings, Albany Street, Oban, PA34 4AW

Headquarters

Kilmory, Lochgilphead, PA31 8RT

OTHER COUNCIL SERVICES

Council Tax - If the property is made available on a commercial basis as a self-catering unit for 140 days or more then it may be excluded from the Council Tax Valuation List and entered in the non-domestic rates Valuation Roll. For further information contact Council Tax on 01546 605511.

Business Gateway – Advice for businesses can be provided by Business Gateway on 01546 605459 or visit